

# Down-To-Earth (Vic) Cooperative Society Limited

## Board Meeting Minutes

Date: **18/03/2021**

Time: **7:30pm**

Venue: **Online via Zoom**

Online: **[https://data.dte.org.au/meeting/current\\_meeting/portal.php](https://data.dte.org.au/meeting/current_meeting/portal.php)**

#	Item	
<b>1.</b>	<b><u>Meeting Started</u></b>	
	7:55pm	
<b>2.</b>	<b><u>Meeting Coordinators</u></b>	
	Chairperson: Coral Larke, Elisa Brock chairs at 8:49pm Minute Keeper: Vanessa Ernst	
<b>3.</b>	<b><u>Acknowledgement of Country</u></b>	
	We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.	
<b>4.</b>	<b><u>Attendance</u></b>	
	Kathy Ernst Elisa Brock Suzie Helson Coral Larke Gary Lasky Troy Reid Kate Schapiro	Mark Helson Mark Rasmussen Robin Macpherson Chris Wilson Lance Nash Malcolm Matthews John Magor
		Rick Gill Vanessa Ernst Peter Tippett Darrylle Ryan Kevin Taylor
<b>5.</b>	<b><u>Confirmation of Previous Meeting Minutes</u></b>	
	<p>1) <b>04/03/2021</b> Amendments:</p> <p>Moved: Kate Shapiro      Seconded: Kathy Ernst      PBC</p> <p>2) <b>03/12/2020</b> Amendments: personal opinion of minute taker (context section) to be removed from the last motion by circular and the actual motion 'that the Board of Directors meeting scheduled for 7:30PM on 3 December 2020 is rescheduled until after the 2020 AGM finishes.' be included. Discussion that occurred after the meeting ended at 10:10pm to be removed.</p> <p>Moved: Coral Larke      Seconded: not seconded</p>	

<b>6.</b>	<b><u>Matters Arising from minutes of previous Board Meeting</u></b>
<b>7.</b>	<b><u>Correspondence / Payments</u></b>
	1) Membership application from Lance Nash
<b>8.</b>	<b><u>Matters arising from Correspondence</u></b>
	1) Motion: that Lance Nash's membership application be accepted.  MOVED: Troy Reid                      Seconded: Elise Brock                      PBC
<b>9.</b>	<b><u>Action Task List Review</u></b>
	1) 25/11/2020 Memcom Memcom to contact Members who are not currently recognised as active and reach out and work out ways we may be able – IN PROGRESS
	2) 05/10/2020 ICDA Subscription - 20200911 ICDA subscription renewal notice 230.00 – ONGOING
	3) 7/01/2021 Troy to forward the Annual Updates to Consumer Affairs – ONGOING
	4) 11/01/2021 John Reid and Isaac to work on fixing the site phone – ONGOING (working with Troy)
	5) 21/01/2021 Follow up OC registration of trailer in March – SUZIE TO FOLLOW UP – action task to be moved to OC
	6) 21/01/2021 Coral to contact Bendigo Bank re removal of David Cruise as a signatory – COMPLETED
	7) 21/01/2021 Coral to redraft the letter to Tania as specified by the Motion by Circular proposed by Mark on 9/12/2020 – IN PROGRESS
	8) 21/01/2021 Troy to send out an email regarding a GSC meeting to be held on 27 January at 7:30pm – NOT DONE
	9) 04/02/2021 Gary to write to ICT asking for recommendations on how to block DTE minutes from inclusion in search engine results – COMPLETED
<b>10.</b>	<b><u>Motions by Circular</u></b>

	<b><u>Motions and Agenda Items</u></b>
<b>11.</b>	<b>Item 13064: Budget Application</b>
<p>Agenda details:</p> <p>Motion: Motion that Board budget of \$1,200 requested by Troy Reid in 20210304 DTE Budget Application Form be approved.</p> <p>Amended motion: Motion that the previous Budget part-approval for \$499 relating to agenda item 13064 is rescinded and the Board budget of \$1,200 requested by Troy Reid in 20210304 DTE Budget Application be approved in full.</p> <p>MOVED: Troy Reid      Seconded: Kate Shapiro      PBM</p>	
<b>12.</b>	<b>Item 13058/13072: ICDA Membership</b>
<p>Agenda details: The ICDA provides resources for Directors of community organisations including information, referrals, draft policies and free training. Our subscription is overdue. Use of ICDA resources could help us save money as well as be a more effective Board.</p> <p>Motion: That the Board renews its subscription to the Institute of Community Directors Australia by paying the outstanding membership fee of \$230.</p> <p>MOVED: Kathy Ernst      Seconded: Troy Reid      PBC</p>	
<b>13.</b>	<b><u>Carried Resolutions</u></b>
<ol style="list-style-type: none"> <li>1) Motion that that Lance Nash's membership application be accepted.</li> <li>2) Item 13064: Motion that the previous Budget part-approval for \$499 relating to agenda item 13064 is rescinded and the Board budget of \$1,200 requested by Troy Reid in 20210304 DTE Budget Application be approved in full.</li> <li>3) Item 13058/13072: That the Board renews its subscription to the Institute of Community Directors Australia by paying the outstanding membership fee of \$230.</li> </ol>	
<b>14.</b>	<b><u>Actions Tasks from this meeting</u></b>
<ol style="list-style-type: none"> <li>1) Set up payment so Troy can pay consumer affairs</li> <li>2) Kate to work with Elle to make a Covid Safe Plan</li> </ol>	
<b>15.</b>	<b><u>Next Meeting Date &amp; Time Confirmation</u></b>
Thursday 01/04/2021 at 7:30pm	
<b>16.</b>	<b><u>Meeting Ended</u></b>
10:22pm	